



15th WFSA World Congress of Anaesthesiologists

Buenos Aires – Argentina
March 25- 30, 2012

WCA 2012 Accommodation, Tour & Transfer Booking Pack

All accommodation and tour enquiries should be addressed to the The Official Travel Agency of the WCA 2012:

Ana Juan Congresos y Turismo

Malasia 884 – C1426BNB – Buenos Aires, Argentina
Phone: +54 11 4777 9449 Ext. 118
Fax: +54 11 4777 2880

Contact:

Celia Ottino: celia@anajuan.com
Verónica Barone: veronica@anajuan.com
María Gugliotella: maria@anajuan.com
Web site: www.anajuan.com/travel

**To book accommodation, tour programmes and transfers for WCA 2012 please complete the booking form on page 3 and 4 of this pack and send to Ana Juan Congresos y Turismo
Fax: +54-11 4777 2880
Email: veronica@anajuan.com**

BOOKING AND PAYMENT CONDITIONS

Please note the following terms and conditions relate to accommodation, tours and transfers booked through Ana Juan Congresos y Turismo. Separate terms and conditions apply to congress registration bookings – full details can be found on www.wca2012.com.

BOOKING

All reservations should be made for a minimum of 3 nights

Full payment is required no later than January 25th 2012

The Accommodation Form must be signed and sent by e-mail to veronica@anajuan.com or by fax to +54 11 4777 2880 with the required deposit of 2 nights hotel accommodation per room. Reservations will only be confirmed if credit card details or a copy of the bank transfer are supplied.

Each participant will receive an individual confirmation, indicating the address of the selected hotel.

Ana Juan Congresos y Turismo reserves the right to book another hotel category if the desired accommodation is no longer available.

For a hotel reservation made by a sponsoring company, the participant will receive the hotel confirmation from the sponsoring company directly.

For block bookings companies are requested to send their request by fax or e-mail to Mrs. Celia Ottino (email: celia@anajuan.com). Different payment and cancellation policies will apply.

METHOD OF PAYMENT

CREDIT CARD

Visa, MasterCard & American Express

It will be strictly necessary to inform your credit card's security number or verification code in the corresponding place. Otherwise payment won't be debited under any circumstance.



BANK TRANSFER



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Participants who wish to pay by bank transfer should request our account data by fax 54 11 4777 2880 or email to celia@anajuan.com

PAYMENT CONDITIONS

A) ACCOMMODATION IN BUENOS AIRES

A deposit equivalent to two nights' accommodation should be paid through the reservation form. After January 25th 2012 full payment should be sent when applying for reservations.

The balance of the hotel bill should be received before January 25th 2012.

In the event of non-arrival, the hotel will automatically release the reservation, and the payment will be non-refundable.

B) PRE / POST CONGRESS TOURS

A deposit equivalent to 50% of the tour price should be paid through the reservation form. The balance should be received 1 month before the start date of the tour.

C) SIGHT-SEEING IN BUENOS AIRES AND TRANSFERS

Payment should be sent at the time of sending the reservation form.

CANCELLATION CONDITIONS

A) ACCOMMODATION IN BUENOS AIRES

Participants whose cancellation is received in writing before December 26th 2011 will be refunded in full.

A cancellation fee equivalent to two night's accommodation will be charged for cancellations received in writing between December 27th 2011 and January 25th 2012.

No refunds will be made after January 26th 2012.

B) PRE / POST CONGRESS TOURS

Full refund for cancellations reported in writing before January 25th 2012.

50% of the tour price will be charged for cancellations received in writing after January 26th 2012.

C) SIGHT-SEEING IN BUENOS AIRES AND TRANSFERS

To be entitled to a full refund, cancellations should be reported in writing 72 hours prior to the operating date.

IMPORTANT NOTE

Ana Juan Congresos y Turismo and their agents shall not be responsible for and shall be exempt from all liability in respect of any loss, damage, injury, accident, delay or inconvenience to any person, or his /her luggage or any other property for any reason whatsoever, for any tourist services provided.

Personal travel and health insurance is recommended.



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TRANSFERS IN / OUT in BUENOS AIRES

Total USD.....

Arrival: Airport / Hotel **Yes** **No**

Nº persons	Arrival date	Time	Flight number
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Departure: Hotel / Airport **Yes** **No**

Nº persons	Departure date	Time	Flight number
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PAYMENT

Credit card MasterCard Visa American Express

I authorise Ana Juan Congressos y Turismo to debit from my credit card the amount detailed below:

Card number	Expiry date	Total USD
	/	

Cardholder's name	Security code **	ICA ***
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Issuing bank	Billing Address
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Passport number	Birth date
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Date	Cardholder' Signatura
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** VISA & MASTERCARD: Numbers (3) which appear on the back of the card, next to the last four numbers of your card.

** AMERICAN EXPRESS: Numbers (4) printed above your card number to the right.

*** MASTERCARD: Printed on the back of the card. It reads ICA and four numbers.

BANK TRANSFER: Please contact the Travel Agency to obtain the information for bank transfers: celia@anajuan.com

I ACCEPT THE GENERAL CONDITIONS OF THE RESERVATION

Signature..... Name:

<p>Please send this form to: ANA JUAN CONGRESOS Y TURISMO Malasia 884 - C1426BNB - Buenos Aires, Argentina - Phone: +54-11 4777 9449 Ext 118 - Fax: +54-11 4777 2880 Email: veronica@anajuan.com</p>
